



Capitol Club Chapter Board of Directors Meeting Minutes of August 2nd, 2017

Attendees (Quorum = 6):

- Board of Directors: Troy Orwan (P), Pete Friesen (T), Joe Durso, Bob Lindseth, Laura Sunden, Jeff Snyder, Kevin Crouse, Geoff Leighton, Jim Taber (IPP)
- Guests: Otto Glass (EWO), Mark Heck, Harvey Dahljelm

President's Opening Comments/Welcome Discussions (Troy Orwan):

- President Orwan called the meeting to order at 4:01 PM and welcomed all and especially welcomed Otto Glass USAF Government & Military Relations Committee Chair/Director.

Secretary's (S) BoD Historical Minutes Report (Jim Taber stand-in for Bill Reed):

- Minutes for the June meeting were reviewed.
- **Motion/Discussion/Vote:** Bob Lindseth motioned the minutes be accepted as written with Pete Friesen second. All agreed to accept the minutes as written.
- For communications and transparency, the meeting minutes are posted on the Capitol Club website: <https://www.dccapitolclub.com/board-minutes>

Treasurer's (T) Financial Report (Pete Friesen):

- Treasurer Friesen provided the June and July 2017 financial reports as a hardcopy to attendees (see attached for details).
- **Motion/Discussion/Vote:** Jim Taber motioned for the Treasurer's Report to be accepted with a correction to the date of the July report, it was seconded by Kevin Crouse, and the motion passed.

Program Committee Report (Kevin Crouse):

- After the relaxing summer, we need some leads. Paul Vale is working on a speaker. "Squeal" at the Marine Corps on Information Dominance. President Orwan will reach out to him. Good discussion on additional speakers including Maj Gen Frost (2 star). Director Snyder knows her. Discussed need to set up a panel session for a Town Hall event for Oct/Nov. President Orwan and Director Snyder will lead getting speakers organized.
- Schafer was acquired by Belcan – new leadership in place, but no immediate changes for the Cap Club luncheons.
- Director Crouse asked for help in organizing speakers for a half day conference to meet our CoY qualification.

Outreach Report (Laura Sunden):

- Laura Sunden, the Outreach Director, has reached out to organizers of the Aberdeen CEMA conference for collaborative opportunities.
- There were 19 signups for today's Topgolf event. We had 6 members show up plus Shelly Frost from National and 3 of her staff. It was a well-attended and organized event. A very special **Thank You** goes to Director Snyder who covered **ALL** the food and beverage costs for this event. This was unexpected and most welcome as it not only demonstrated goodwill to attending members, it saved on club expenses. Director Sunden is looking to the next event in Reston/Ashburn to attract local members.
- President Orwan asked for a stakeholder's matrix for our AOR to pull future speakers, sponsors, SMEs, etc...He would also like a stakeholders matrix for the Embassy's.

- Member Mark Heck suggested we engage Rich Coleman from CSIA (Cyber, Space and Intel Association) <http://www.cyberspaceintel.org/> for collaboration on a future joint event. CSIA. Mr. Coleman is the President and founder of CSIA and conducts monthly meetings and events on cyber and intel topics and is well connected in the community.
- The CC club currently has 973 members.

Scholarship Report (Michael Conschafter):

- Michael was not able to make the meeting, but Jim Taber noted that the citation and award check for the Spring scholarship (undergrad) was mailed and received by Virginia Tech's Sterling Davis. The new Winter scholarship form is now on the club website and is being promoted by VT. The Winter scholarship will draw graduate students pursuing advanced degrees in Defense Sciences. The winner will be announced and awarded at the Capitol Club's annual Holiday event in December.

Old Business:

- Discussion STEM. The board discussed the need for a toolkit from National that our chapter can promote with schools (both elementary and high schools). The goal is that National would provide the tools and the Capitol Club would provide the personnel for mentorship.

New Business:

- Comment was made by President Orwan that we need to find new folks for the VP and Treasurer's position.
- President Orwan's priorities for the coming year include STEM, scholarship and membership. He would like to see the demographics of membership. He also mentioned that "we will have a newsletter".
- One commercial announcement was that the DoD CIO is holding an EMS Summit on October 11-13 that focuses on technologies that increase access to / sharing of the EMS. Contact Bucket if you have questions.

Kevin Crouse motioned for the meeting to be closed; Bob Lindseth seconded; and the motion was approved by the BoD. The meeting closed at 5:10 PM.

The next CC BoD meeting is 5 September at 11:30am at AOC National. All BoD meetings, without classified presentations, are unclassified and open to all members.

Respectfully submitted,
Jim Taber
IPP
Capitol Club
P. O. Box 5333
Alexandria, VA 22313



**CAPITOL CLUB FINANCIAL STATEMENT
FOR July 2017**

	STARTING	INCOME	EXPENSES	BALANCE
OPERATING FUNDS				
PENFED				
CHECKING	\$16,306.84	\$ -	(\$414.94)	\$15,891.90
MONEY MARKET	\$1,285.06	\$0.06	\$0.00	\$1,285.12
FIDELITY	\$35,231.06	\$215.55	\$0.00	\$35,446.61
TOTAL				\$52,623.63
CASH ON HAND				\$132.75
Paypal Account	\$132.75	\$0.00	\$0.00	

**EDUCATIONAL FOUNDATION
FOR June 2017**

OPERATING FUNDS	STARTING	INCOME	EXPENSES	BALANCE
SAVINGS	\$9,045.51	\$0.37	\$0.00	\$9,045.88

**DETAILS
CAPITOL CLUB**

Deposit		\$ -		see sheet 2
DEBITS	ck 640	La Prima Food Group	(\$414.94)	Catering May,
			\$0.00	Jun
			\$0.00	
			\$0.00	

(\$414.94)

EDUCATIONAL FOUNDATION \$0.00
 RECEIPTS DEBITS \$0.00

Operating Funds

Deposits
 PayPal deposit \$ -

\$ -

Pending ck 641 Sterling Davis (\$2,500.00) Spring Scholarship

Donations Received Sept 2015- July 2017

Date	Donar	Amount	Designation		Net
Sep-15	Rahul Gadkari- Nat'l Inst	\$ 250.00		paypal	
Nov-15	Kiersten Coon- Liberty Group	\$ 250.00		paypal	
Nov-15	Laurie Buckhout-Corvus	\$ 250.00		paypal	
Nov-15	Ravenhearth	\$ 250.00		check	
Dec-15	Phoebus- Zenith Tech Partners	\$ 250.00		paypal	
Dec-15	Thomas Billington	\$ 250.00		paypal	
Apr-16	Jim Gingrich- Keysight	\$ 250.00		paypal	
Apr-16	Ray DeMeo- Viresc	\$ 2,000.00	2016 Major Sponsor	paypal	
Apr-16	Raytheon	\$ 4,000.00	2016 Major Sponsor, Scholarship		
Jul-16	Terracom	\$ 250.00		check	
Sep-16	James Tabor	\$ 250.00		paypal	
Sep-16	Donna Snyder- Arlington PS	\$ 500.00		paypal	
Oct-16	Lars Tolstrup- Terma	\$ 2,000.00	MNF Sponsor	paypal	
Nov-16	Donna Snyder	\$ 250.00		paypal	
Feb-17	Joseph Schramm- Beyond Trust	\$ 2,500.00	2017 Major Sponsor	paypal	\$ 2,427.20
Feb-17	Joe Durso- JHNA, Inc	\$ 250.00		check	
Mar-17	Ray DeMeo- Viresc	\$ 500.00		paypal	\$ 485.20
May-17	Jeff Snyder	\$ 1,000.00		check	
May-17	Paul Innella- TDI	\$ 2,500.00	2017 Major Sponsor	paypal	\$ 2,500.00



**CAPITOL CLUB FINANCIAL STATEMENT
FOR June 2017**

	STARTING	INCOME	EXPENSES	BALANCE
OPERATING FUNDS				
PENFED				
CHECKING	\$16,462.48	\$ -	(\$155.64)	\$16,306.84
MONEY MARKET	\$1,285.01	\$0.05	\$0.00	\$1,285.06
FIDELITY	\$35,308.48	(\$77.42)	\$0.00	\$35,231.06
TOTAL				\$52,822.96
CASH ON HAND				\$132.75
Paypal Account	\$132.75	\$0.00	\$0.00	

**EDUCATIONAL FOUNDATION
FOR June 2017**

OPERATING FUNDS	STARTING	INCOME	EXPENSES	BALANCE
SAVINGS	\$9,045.13	\$0.38	\$0.00	\$9,045.51

**DETAILS
CAPITOL CLUB**

Deposit		\$ -		see sheet 2
DEBITS	ck 639	Bill Reed	(\$155.64)	BoD Lunch
			\$0.00	Mar/Apr
			\$0.00	
			\$0.00	

(\$155.64)

EDUCATIONAL FOUNDATION \$0.00
 RECEIPTS DEBITS \$0.00

Operating Funds

Deposits
 PayPal deposit \$ -

\$ -

Pending ck 636 \$0.00

Donations Received Sept 2015- July 2017

Date	Donar	Amount	Designation		Net
Sep-15	Rahul Gadkari- Nat'l Inst	\$ 250.00		paypal	
Nov-15	Kiersten Coon- Liberty Group	\$ 250.00		paypal	
Nov-15	Laurie Buckhout-Corvus	\$ 250.00		paypal	
Nov-15	Ravenhearth	\$ 250.00		check	
Dec-15	Phoebus- Zenith Tech Partners	\$ 250.00		paypal	
Dec-15	Thomas Billington	\$ 250.00		paypal	
Apr-16	Jim Gingrich- Keysight	\$ 250.00		paypal	
Apr-16	Ray DeMeo- Viresc	\$ 2,000.00	2016 Major Sponsor	paypal	
Apr-16	Raytheon	\$ 4,000.00	2016 Major Sponsor, Scholarship		
Jul-16	Terracom	\$ 250.00		check	
Sep-16	James Tabor	\$ 250.00		paypal	
Sep-16	Donna Snyder- Arlington PS	\$ 500.00		paypal	
Oct-16	Lars Tolstrup- Terma	\$ 2,000.00	MNF Sponsor	paypal	
Nov-16	Donna Snyder	\$ 250.00		paypal	
Feb-17	Joseph Schramm- Beyond Trust	\$ 2,500.00	2017 Major Sponsor	paypal	\$ 2,427.20
Feb-17	Joe Durso- JHNA, Inc	\$ 250.00		check	
Mar-17	Ray DeMeo- Viresc	\$ 500.00		paypal	\$ 485.20
May-17	Jeff Snyder	\$ 1,000.00		check	
May-17	Paul Innella- TDI	\$ 2,500.00	2017 Major Sponsor	paypal	\$ 2,500.00