



Capitol Club Chapter Board of Directors Meeting Minutes of August 17, 2018

Attendees (Quorum = 6):

- Board of Directors: Troy Orwan (P), Pete Friesen (T), Bob Lindseth Geoff Leighton, Don Revell, Leslie Gruis
- Via Phone: None
- Guests: Shelly Frost, Glorianne O’Neilen

President’s Opening Comments/Welcome Discussions:

- President Orwan called the meeting to order at 11:00 AM and welcomed all.

Secretary’s (S) BoD Historical Minutes Report (Bill Reed):

- Bill Reed was unable to attend the meeting but e-mailed soft copies of the July 9th meeting minutes.
- Minutes for the July 9th meeting were reviewed.
- Motion/Discussion/Vote: Geoff Leighton motioned the minutes be accepted as written with Bob Lindseth providing the second. All agreed to accept the minutes as written.
- For communications and transparency, the meeting minutes are posted on the Capitol Club website: <https://www.dccapitolclub.com/board-minutes>

Treasurer’s (T) Financial Report (Pete Friesen):

CAPITOL CLUB FINANCIAL STATEMENT FOR July 2018

OPERATING FUNDS	STARTING	INCOME	EXPENSES	BALANCE
PENFED CHECKING	\$14,671.57	\$ -	\$ -	\$14,671.57
MONEY MARKET	\$ 1,285.71	\$ 0.05	\$ -	\$ 1,285.76
FIDELITY	\$ 37,936.81	\$ 1,365.16	\$ -	\$ 39,301.97
TOTAL				\$55,259.30
CASH ON HAND	\$ 132.75	\$ -	\$ -	\$ 132.75
Paypal Account	\$ 760.92	\$0.00	\$0.00	\$ 760.92

EDUCATIONAL FOUNDATION FOR July 2018

OPERATING FUNDS	STARTING	INCOME	EXPENSES	BALANCE
SAVINGS	\$ 11,049.53	\$ 0.46	\$ -	\$ 11,049.99

Donations Received February 2017- May 2018

Date	Donor	Amount	Designation		Net
Feb-17	Joseph Schramm- Beyond Trust	\$ 2,500.00	2017 Major Sponso	paypal	\$2,427.20
Mar-17	Ray DeMeo- Virsec	\$ 500.00		paypal	\$ 485.20
May-17	Paul Innella- TDI	\$ 2,500.00	2017 Major Sponso	paypal	\$2,500.00
Oct-17	Jim Gingrich - Keysight	\$ 250.00		paypal	\$ 250.00
Nov-17	Jeff Snyder	\$ 1,000.00	MNF donation	paypal	\$ 970.70
Feb-18	Raytheon	\$ 2,000.00	ED Foundation	check	\$2,000.00
Feb-18	Raytheon	\$ 2,000.00	ED Foundation	check	\$2,000.00
Mar-18	Northop Grumman	\$ 1,500.00	MNF donation	check	\$1,500.00
Mar-18	Joe Durso- JHNA, Inc	\$ 250.00	Sponsor	check	\$ 250.00
May-18	Arlington Public Schools	\$ 250.00	Sponsor	check	\$ 250.00
May-18	Billington	\$ 250.00	Sponsor	check	\$ 250.00
May-18	Liberty	\$ 250.00	Sponsor	check	\$ 250.00
May-18	KCW Design Group	\$ 250.00	Sponsor	check	\$ 250.00
May-18	Terracom	\$ 250.00	Sponsor	check	\$ 250.00

- Peter highlighted the need to follow-up with sponsors from 2017, specifically Beyond Trust and TDI.
- Motion/Discussion/Vote: Geoff Leighton motioned the final report be accepted as written with Bob Lindseth providing the second. All agreed to accept the minutes as written.

Program Committee Report (Donya He):

- Donya He was not present, so the discussion was led by Troy Orwan (P)
- Troy Orwan reported that Mark Heck and Donya He are working on Raytheon talk by Mr. Travis Slocumb, Vice President of Strategy and Business Development, Space and Airborne Systems, Raytheon Company. The need for a classified venue at Raytheon center in Rosslyn was discussed. The topic to be at the discretion of Mr. Slocumb.
- Troy Orwan reported that he was coordinating with the Maple Leaf Chapter of a Multi-National Forum to be conducted in conjunction with the AOC's National Convention. The event would be held at the Canadian Embassy. Geoff Leighton volunteered to take the lead for this event.
- Troy Orwan stated that he would coordinate other potential speakers for September, October and November
- The requirement for potential event locations was highlighted. Shelly Frost noted that the AOC has become a member of Capitol Hill Club, while Leslie stated that she might be able to get you space at AAAS at 1200 New York Avenue.

Outreach Report (Laura Sunden):

- No Outreach Report was given do to Laura Sunden's absence.

Scholarship Report (Michael Conschaffer):

- Michael was not able to make the meeting, but Troy Orwan informed the group that he and Michael were making the trip to Va Tech to present the Spring Scholarship on September 14. The trip will include a tour of the Va Tech engineering department and interviews with the staff and students. Troy Orwan stated that he would pursue the opportunity to fund a graduate level research project and providing scholarships to undergraduate students vice just awarding scholarships to graduate students. Stated that if anyone else would like to attend to contact him.
- Troy Orwan emphasized the need to support the local community by awarding scholarship to needy and deserving high school and undergraduate student from the Cap Club AOR/local area. Would rather give money to undergrads or seniors in high school local.
- Still drafting new cap Club Scholarship SOPs that will also address the need to be relevant to where we live.
- Mike going out to counties to engage re identifying students for scholarships. If the Board knows of someone deserving of a scholarship, highlight that person to the Board.

Awards Report (Joe Durso):

- No report was given due to Joe Durso's absence.

STEM (Leslie Gruis):

- Mark Heck has stepped down as the STEM Committee Chair and Leslie has stepped into this role. Don Revell has volunteered to step for Laura Sunden to support the AOC National Convention STEM effort.
- Leslie mentioned robotics contact who might be able to get students there for demos and volunteers at national.

AOC Convention (Bob Lindseth)

- Bob reported that the volunteer side looking good. Little bit different venue. Using convention spaces, two spaces where there will be presentations. 35 volunteers so far, total looking for is 40-45.
- Shelly Frost stated that she sends out the codes for BoD registration and reiterated that the Convention was free to volunteers.

Old Business:

- Troy Orwan stated that the plans for a Cap Club Golf tournament would be pushed back until Spring of 2019.
- Capital Club Chapter of the Year package was submitted.

New Business:

- Troy Orwan stated the need to form an Election committee and hold elections as per the information provided the Board by Bill Reed. Discussion on Board members that were up for reelection, presidential appointed Board members that were eligible to run for the Board and committee members were discussed. The need to coordinate with Jim Taber to coordinate the mechanics of the election was noted. Pete Friesen volunteered to lead this effort.
- Troy Orwan held a short informational discussion on the DoD's c-UAS efforts and its support to influencing national legislation and regulatory status for EA is support of force protection in the US&P.

Troy Orwan motioned for the meeting to be closed; Bob Lindseth seconded; and the motion was approved by the BoD. The meeting closed at 12:00 pm.

The next CC BoD meeting is 10 September at 11:30am at AOC National. All BoD meetings, without classified presentations, are unclassified and open to all members.

Respectfully submitted,
Troy Orwan
President
Capitol Club
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